

**Executive Council Agenda**  
**June 16, 2022 4:30pm Eastern**

**Tuckahoe Library – Large Conference Room**  
**1901 Starling Dr, Henrico, VA 23229**

**EC Roll Call:**

Mel Borja  
Eric Lin  
Kate Ayers  
Djbril Niang

**ONA Staff:**

Grace Reynolds

**Absent:** None

**Guests:**

ONA Liaison:  
Grace Reynolds

Governor's Office:

Guests:  
Office of Equity, Opportunity, and Inclusion  
Chief Operating Officer, Dr. Rosa Atkins  
Special Assistant, Michael Perez  
Fellow, Haley Barr

Time	Discussion	Decisions / Actions
4:30 PM	Welcome/Intro (Eric)	
	<ul style="list-style-type: none"> <li>Roll Call (Kate)</li> </ul>	
4:35 PM	Public Comment	There is no public comment.
	<p>ONA/Administration Update (Grace)</p> <ul style="list-style-type: none"> <li>Reimbursement</li> </ul>	<ul style="list-style-type: none"> <li>Wendy, Ade, and I have begun the process of getting boxed lunches approved for the July ONA meeting. It is a many layered process, but we have gotten the initial approvals and sent the packet for approvals from the people in Finance. There is a separate approval process for VDSS employees (me only, usually) to receive lunch at the meeting too, so we've also begun that process. Grace will find out how to add vendors to the list so we can make sure that businesses owned by new Americans are on the list.</li> <li>Kendra and I are working with the National Skills Coalition to create a WIOA checklist much like the one Michigan has created (<a href="#">checklist here</a>, and <a href="#">announcement here</a>).</li> <li>Fran and I are also talking with Barbara Allison-Bryan, who has retired but still consulting with us informally, regarding a study and improvement of the healthcare licensing bill that did not pass in the last session.</li> </ul>

		<ul style="list-style-type: none"><li>● Relatedly, I am working with the Va Health Workforce Development Authority to get info about their Healthcare Careers catalog (<a href="#">pdf linked here</a>) into the hands of those working with immigrants and refugees. We're starting by just ordering several paper copies to send to the resettlement agencies, but plan to continue by creating some materials in other languages.</li><li>● Grace is working with the VDOE about the rollout of the teacher licensing bill that passed. It will allow people with an international teaching license that is no more than 5 years old to apply for a provisional license.</li><li>● Welcome Center established in Lorton and maybe one down this way. A temporary system that will put together a 2 week fair. This is more for those who are not assured with refugee resettlement agencies. Eric suggested that Kate and Susannah connect about what kinds of resources need to be there.</li><li>● Ukraine- They are not coming through resettlement agencies yet.</li><li>● United for Ukraine: Federal numbers: 40,000 applications, 23,000 authorized, 4,300 have arrived in the United States. Virginia is 7th for Ukrainian, but most are coming to Richmond and Harrisonburg.</li></ul>
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	<p>Chair Update (Eric)</p> <ul style="list-style-type: none"> <li>• Local Outreach efforts</li> <li>• positioning of ONA – strategic plan</li> </ul>	<ul style="list-style-type: none"> <li>• Eric talked with local outreach folks Dalila Medrano, Karla Ramos &amp; Raina Vann and they would like more regular briefings from ONA. A suggestion is to invite them to VCCI. Kate will work on framing a conversation about how to leverage VCCI meetings.</li> <li>• Grace said that the directory that the VCU study is putting together is almost done. Eric suggested that we engage interns to maintain this.</li> <li>• The VCU study draft, stage 2, is completed. Grace will share a version of the copy with Rosie Atkins.</li> <li>• Eric suggested that we talk with Dr. Rissler to understand how we can get deeper data. In addition, we need to get access to the strategic plan that was published and look at the things that were highlighted there.</li> </ul>
	<p>Annual Report timeline and progress (Mel)</p>	<p>We currently have outlines for Language Access Access to Services</p> <p>Still waiting on Economic Opportunity Intergovernmental Resources (Mel will work on this with the team)</p> <p>Mel has already created a template for the full</p>

		<p>report and will pull information from the outlines</p> <p>Language Access will conduct a roundtable/focus group discussion hosted by ONA. This is to bring in state agencies and a few ONAAB members to attend. The event is on July 8th in the afternoon.</p>
	<p>July Meeting Agenda (EC)</p> <ul style="list-style-type: none"> <li>• Lunch plans</li> <li>• A2S</li> <li>• Elections</li> <li>• Looking Forward</li> </ul>	<p>For elections + reappointments</p> <ul style="list-style-type: none"> <li>• What is the timeline for the governor appointment so that we can vote on officers?</li> <li>• Grace will follow up with this.</li> <li>• Eric would like to submit recommendations for what gaps we have on the board.</li> <li>• Share the protocols about elections- when we need the nominations into Grace.</li> <li>• Mel can put together a survey lifting the SOP language and ask who is interested in running for EC. Kate will share the one that we already did.</li> </ul>
	<p>Other Business (EC)</p> <ul style="list-style-type: none"> <li>• Community Mapping</li> </ul>	<p>Welcoming Virginia. ONAAB could create standards for localities to achieve this standard. We could use Welcome US as a blueprint.</p> <p>Mel suggested that we devote a meeting on this idea, and then tease out who would want to focus on this. Another idea is to engage the whole board for the year.</p> <p>Board Email: Meeting reminder and location Get their commitment to attend</p>

		Food options- Grace Remind them about annual report, resources include: winter reading folder Interest form for elections
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